

21 NCAC 18B .1103 MINIMUM REQUIREMENTS FOR COURSE APPROVAL

(a) Each course sponsor shall submit an application for continuing education course approval to the Board on a form provided by the Board by March 1 prior to the fiscal year (July 1 to June 30) in which the course will be offered. The application shall include:

- (1) The name of the instructor;
- (2) Instructor's address, telephone number and email address;
- (3) The name of the course sponsor;
- (4) Course title and outline;
- (5) Course contact hours; and
- (6) Qualifications of instructor.

(b) The Board shall approve courses when:

- (1) The proposed course outline demonstrates content related to the technical, practical and business aspects of electrical contracting so as to have educational value consistent with the number of hours credit sought and the class is to be offered at a location conducive to learning; and
- (2) The course is to be taught by qualified individuals as defined in G.S. 87-41.1, by persons who have demonstrated subject matter knowledge on a test administered by the Board, by persons holding qualifications as a code enforcement official issued by the Code Official Qualification Board or by persons who otherwise establish knowledge of the material in the course outline.

(c) The Board may deny an application for course approval if it finds that the sponsor or proposed instructor has previously failed to comply with the terms of any agreement as provided in Paragraph (g) of this Rule or the rules of the Board.

(d) The application for course approval shall be submitted together with the application for continuing education course sponsor approval as prescribed in Rule .1102 of this Section.

(e) The Board shall approve or deny applications at a regular meeting.

(f) Appeals from denial of course approval will be heard at the next regular meeting of the Board.

(g) Upon approval of a course, the sponsor and the instructor teaching the approved courses shall agree to conduct courses in accordance with this Section and the information represented on the application, and shall indicate agreement by signing a continuing education agreement form provided by the Board.

History Note: Authority G.S. 87-42; 87-44.1;

Eff. October 1, 1990;

Amended Eff. July 1, 2011; January 1, 2006; April 1, 1993;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. February 2, 2016.